

**MINUTES OF ANNUAL GENERAL MEETING**

**Meeting:** Meeting was held at 12.30pm on Thursday 30 March 2006 in Room MG02,  
The Scottish Parliament

**Our Ref:** EM SL R10-mins300306

**PRESENT**

Shiona Baird MSP	Scottish Parliament
Christopher Dingwall	Guidelines
John Gerrard	Rural Scotland
Alastair Hackland	Hackland + Dore Architects
Robin Harper MSP	Scottish Parliament
Jack Hugh	Architect/EAA
Des McNulty MSP	Scottish Parliament
Eugene Mullan	Royal Incorporation of Architects in Scotland
Gordon Munro	City of Edinburgh Council
Elaine Murray MSP	Scottish Parliament
Miles Oglethorpe	RCAHMS
Clare Sorensen	Historic Houses Association
Sebastian Tombs	Architecture + Design Scotland
Graham U'Ren	Royal Town Planning Institute

**APOLOGIES**

Alison Allighan	The Garden History Society in Scotland
Heather Chapple	Architecture & Design Scotland
Bob Foggo	Tourism & Architecture Policy Unit, Scottish Executive
John Lawson	Institute of Field Archaeologists
Iain Munro	Scottish Arts Council
Ann Packard	Royal Society of Arts
Maggie Page	Scottish Arts Council
Julie Procter	Greenspace Scotland
Dennis Rodwell	-
Mary Wrenn	Royal Incorporation of Architects in Scotland

**1.0 WELCOME ACTION**

- Robin Harper MSP welcomed all present to the Annual General Meeting.
- It was noted that this meeting has been called to formalise the business of the AGM initially held on 15 December 2005.
- Robin noted that there are 3 MSPs in attendance which fulfils the requirement of

parliamentary rules. Robin also noted that the current list of affiliate MSPs, apart from Murray Tosh, have not intimated a wish to withdraw. It is, therefore, assumed that they wish to remain affiliated to the Group. These MSPs are:

- Des McNulty
- Nora Radcliffe
- Jeremy Purvis
- Ted Brocklebank
- Pauline McNeill
- Richard Lohead

## **2.0 MINUTES OF PREVIOUS MEETING**

- The minutes of the Annual General Meeting held on 8 December 2004 were available for consideration.
- It was noted that item 2 of the minutes the date shown should have been “10 December 2003”. Apart from the above point, minutes of the AGM held on 08 December 2004 were approved.

## **3.0 MATTERS ARISING**

- There were no matters arising from this meeting.

## **4.0 ANNUAL REPORT BY CONVENOR**

Robin Harper gave a brief synopsis of the following 3 meetings that were held during the year:

- 1 February 2005 – RIAS Sustainability Accreditation Scheme Launch
- 11 May 2005 – Joint meeting with CPG Affordable Housing – “Is Our Affordable Housing Quality”
- 6 October 2005 – Joint meeting with CPG Children & Young People – “Design for Children & Children as Designers”

## **5.0 FINANCE REPORT**

- A brief report on the Financial Accounts of the Group was given by Eugene Mullan on behalf of Sebastian Tombs. In summary, the opening balance (26 November 2004) was £329.48 and the closing balance (16 November 2005) was £43.29.
- There were no questions on the Finance Report.
- Graham U'Ren has been acting treasurer since the meeting 15 December 2005. He reported that subscriptions have been collected over the interim period and currently the bank account has a balance of £403.00.

## **6.0 APPOINTMENT OF OFFICE BEARERS**

- Robin Haper confirmed that he is happy to continue as Convenor of the Group. This

was approved. Robin confirmed that Eugene Mullan (RIAS) is happy to continue as Secretary of the Group. This was approved. Our Treasurer Sebastian Tombs has resigned and many thanks to him for all his efforts over the past 4 years. Graham U'Ren (RTPI) confirmed that he is prepared to act as Treasurer to the Group. This was approved. It is assumed that Brian Monteith MSP will continue as Depute Convenor. Therefore Office Bearers for the Group are as follows:

- Convenor – Robin Harper MSP
- Depute Convenor – Brian Monteith MSP
- Treasurer – Graham U'Ren
- Secretary – Eugene Mullan

#### **7.0 DISCUSSION OF MEETING TOPICS** *(Des McNulty MSP arrived)*

- There was a broad discussion on possible meeting topics for the next year. The following are to be investigated further by Eugene:**EM**
  - Waterfront Communities
  - Cultural/Heritage Landscape
  - Planning Bill Update
  - Update on Architectural Policy, Designing Places & A+DS
  - Regeneration areas, in context of Scottish Executive People & Places statement
  - Construction Procurement – joint meeting with Construction Cross Party Group
  - Glasgow Housing Association
  - 2014 Commonwealth Games Bid
- Robin noted that with an election anticipated in Spring 2007, we should aim to have only one meeting, early 2007, before the election.
- It was agreed, based on a suggestion by Graham U'Ren, that an overarching theme of all meetings should be “Quality of Architecture and the Built Environment”.

#### **8.0 NEXT MEETING**

- It is anticipated that the next annual general meeting will be held on the Wednesday 6 December 2006, formal confirmation of this will be forwarded in due course.

#### **9.0 CLOSE OF FORMAL MEETING**

- The Convenor thanked all those present and the meeting was formally closed at approximately 1pm.